

Town of Boonville
June 4, 2013 Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 6/4 regular meeting: Commissioners Bill Florence, Janet Matthews, William Paul Baity, and Gerald Brown. Also in attendance were Finance Officer/Town Clerk Kim Wells and Zoning Officer Tony Roberts. Mayor Rusty Hunter, Police Chief Greg Gibson, and Public Works Director Jeff Jones were absent.

- I. Call to order and welcome:** Mayor Pro Tem Matthews called the 6/4 meeting to order.
- II. Conflict of interest issues and approval of agenda:** Mayor Pro Tem Matthews asked that the 4/16 recessed meeting minutes be added to the agenda. Commissioner Brown motioned to approve the agenda as amended. Commissioner Baity seconded, and the motion passed unanimously.
- III. Adoption of 5/7 regular minutes, 5/7 public hearing minutes, and 4/16 recessed meeting minutes:** Mayor Pro Tem Matthews suggested one change to the 5/7 regular meeting minutes. Commissioner Baity motioned to adopt the 5/7/13 regular meeting minutes, the 5/7/13 public hearing minutes, and 4/16/13 recessed meeting minutes as amended. Commissioner Florence seconded, and the motion passed unanimously.
- IV. Public comments:** Mrs. Ellen Reece, N. Carolina Ave, addressed next fiscal year's funding cut to the Northwestern Regional Library System (NRLS) and requested that the Board at least restore the budget request at last year's level of \$5,100. She stated those funds would be used for library staff salaries and for books. Mrs. Reece referenced the Town's unrestricted funds, the insurance costs the Town had charged to the library's insurance line item, services the library provides to residents, and the 2002 minutes that state the Town agreed to maintain and insure the building. She reminded the Board members that the Friends of the Boonville Library had worked diligently so Boonville could have a library and that the building had been given to the Town. Mrs. Reece referenced rumors she had heard, and she expressed concern that the Public Works Department was unwilling to install baby-changing stations in the library restrooms that were purchased by the Friends. Mrs. Reece stated funding cut represented a 51% decrease from the prior year. Dr. Joe Reece, N. Carolina Ave, reminded the Board how the USDA loan was obtained to pay for the library. Dr. Reece stated that he would be in favor of raising taxes if it resulted in an increase of funding to the NRLS. No additional public comments were voiced.
- V. New business:**
 - A. Town of Boonville and Friends of the Library Memorandum of Understanding:** Mayor Pro Tem Matthews reported on a meeting that she, Commissioner Baity, Public Works Director Jones, and representatives from the Friends of the Boonville Library had on 5/7 at the request of Mayor Hunter. She stated the purpose of the meeting was to discuss the responsibilities for the library building. Mayor Pro Tem Matthews stated that at the end of the meeting both parties had agreed to allow Bonnie Lasky and Jeff Jones draft a Memorandum of Understanding between the Town and the Friends of the Library. Mrs. Reece expressed her concern about the meeting. Mayor Pro Tem Matthews stated that Bonnie Lasky requested that the MOU be tabled until the members of the Friends of the Library reviewed and discussed it. Commissioner Brown motioned to table the section on the MOU. Commissioner Baity seconded, and the motion passed unanimously.
 - B. Any other new business:** There was no other new business.
- VI. Old business:**
 - A. Approval of Insurance Policy for town employees:** Mayor Pro Tem Matthews referenced the quote received from Lifestore Insurance on obtaining Blue Cross/Blue Shield health insurance coverage for the Town's employees. Finance Officer Wells reviewed the changes between the preliminary and the final quote. Commissioner Baity motioned to approve the new insurance policy. Commissioner Florence seconded, and the motion passed unanimously. Finance Officer Wells requested the effective date. The consensus of the Board was to make the new coverage effective July 1, 2013.
 - B. Final amendments and approval of the 2013-2014 budget ordinance:** Mayor Pro Tem Matthews asked if the Board members wanted to discuss reinstating the NRLS funding request. She discussed the mistake discovered that the contents of the library were being insured by both the Town and the NRLS and the responsibility of the town for the building. Mrs. Reece questioned the funding for the Boonville

Recreation Club. Discussion followed. Commissioner Florence questioned the amount of Yadkin County funds allocated to the Boonville Library compared to the other libraries in the county. Mrs. Reece stated the reason for the lower appropriation by NRLS was because Boonville was the newest library. Discussion followed. Mayor Pro Tem Matthews referenced the proposed budget ordinance amendments presented by Public Works Director Jones at the 5/7 public hearing. Commissioner Florence motioned to approve the 2013-2014 budget (ordinance) with the adjustments. Commissioner Brown seconded, and the motion passed unanimously.

- C. Approval of amended Memorandum of Agreement (MOA) among Boonville, Yadkin County, and Jonesville:** Mayor Pro Tem Matthews reported on Mayor Hunter's suggested change to the MOA, stating that the change was due to North Carolina's requirement that municipalities maintain the minimum of a 2-day water supply. Mayor Pro Tem Matthews asked that the Board members consider tabling the topic until Mayor Hunter was present. Commissioner Florence referenced questions he had on the line service and the well issue for the 2-day water supply. He stated that Public Works Director Jones would work on these issues with Jonesville's Town Manager.

- D. Other old business:** There was no additional old business.

VII. Reports and announcements:

- A. Mayor's report:** Mayor Pro Tem Matthews thanked everyone who worked on the Stepping Out event for Boonville's branding and marketing launch. She informed the Board members of a meeting with Zaccheaus Legal Services, stating there was a contract sent that required Mayor Hunter's signature.
- B. Finance Officer's report:** Finance Officer Wells reported that 35 Business License renewals were sent. She stated letters had also been sent to property owners with high grass. Mrs. Wells stated that out of 14 letters, she anticipated 3 parcels would have to be mowed by Public Works Department employees and bills sent to the property owners. She stated she had received the first tax scroll from Yadkin County, and that bills would be sent by the end of July. Finance Officer Wells stated that the tax rate for 2012 was currently at 96.77%. For the water damage to the library, Mrs. Wells stated the total damage cost was \$4,478.77 with an estimated payment from Selective Insurance of \$3,747.48. For the Budget vs. Actual report, she reviewed the expenses balance as of 5/31/13. She stated the bank reconciliation had not been completed, but as soon as it was, she would give everyone a copy of the revenues as of 5/31/13.
- C. Public Works Director's report:** Commissioner Florence gave Public Works Director Jones' report in his absence. Mr. Florence referenced the Waste Management increase, stating it would be \$0.10 per house. He reminded the Board members of the annual maintenance of the water tanks and stated that both were now back in use. Commissioner Florence reported that the American flag and the North Carolina flag had been changed at the bank. He stated that the broken water line in front of the library had been repaired. Commissioner Florence stated all the work except for the cleaning of the carpet was completed at the library. Discussion followed on when the carpet cleaning would occur. Mrs. Reece asked for clarification on who had instructed Public Works Department employees not to install the baby-changing stations in the library restrooms. Commissioner Florence indicated he had given that instruction.
- D. Police Chief's report:** No report was given for Police Chief Gibson. Finance Officer Wells stated that Police Chief Gibson was away at training.
- E. Zoning Officer's report:** Zoning Officer Roberts reported that a developer remained interested in obtaining property on Transou Avenue and anticipated a request for rezoning of the property. Regarding the Family Dollar store, Mr. Roberts stated that work could begin any time. With the Yadkinville Family Dollar almost completed, the Boonville store is currently at the top of the developer's list. Zoning Officer Roberts stated that the old Daniel Boone Barbecue restaurant was leased and would be opening soon as the Wood Box. Mr. Roberts reported that the movie rental building had been turned into a mini mall with 6 spaces for businesses. The first business to open will be the relocation of Pat Hutchen's Frame shop. Zoning Officer Roberts mentioned violations to the zoning ordinance and that warnings would be sent. Mr. Roberts referenced the "grandfathered in" term regarding graveled parking lots adjacent to NC-owned highways, unless in the M1 district. He indicated that he is waiting to hear from Yadkin County before reporting back to the Board members.
- F. Departmental commissioner's reports:** There were no additional items reported.
- G. Committee reports as needed:** There were no items reported.

VIII. Recess: Discussion followed of the need to recess for any budget amendments for the current fiscal year's budget. Commissioner Baity motioned to recess until 6/27 at 5:30pm. Commissioner Florence seconded, and the motion passed unanimously.

Janet Matthews, Mayor Pro Tem

Kim Wells, Finance Officer/Town Clerk