

Town of Boonville
November 7, 2023, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 11/7/23 regular meeting: Mayor Vaughn Benton, Mayor Pro-Tem Tim Driver, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also in attendance were Finance Officer/Town Clerk Kim Wells, Administrative Assistant/Zoning Officer Steve Hutchens, Police Chief Jeff Hobson, and Public Works Director Tim Collins. Attorney James Freeman attended via Zoom.

- I. Call to Order and Welcome:** Mayor Benton called the 11/7/23 meeting to order at 6:59 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Wagoner motioned to approve the agenda. Commissioner Cox seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of Minutes:** Commissioner Wagoner made a correction to the 10/3/23 minutes. Discussion followed. Commissioner Craver motioned to approve the 9/5/23 closed session as written and the 10/3/23 regular session as modified. Commissioner Wagoner seconded, and the motion passed unanimously.
- V. Public Comments:** None were voiced.
- VI. Old Town Business:**
 - A. American Rescue Plan Act (ARPA) Fund Projects:** Commissioner Craver updated the Board members on the status of the upcoming projects.
 - B. Building Damage: Ratify the Consensus to Use David Nixon to Demolish Building and Remove Debris in the Amount of \$9,200:** Discussion followed. Commissioner Craver motioned to ratify the consensus. Commissioner Cox seconded, and the motion passed unanimously.
 - C. Comprehensive Transportation Plan:** Commissioner Cox asked that the item be tabled until December so the Board members will have time to obtain a draft resolution from Attorney Freeman. Discussion followed. Commissioner Wagoner motioned to table the subject until the December meeting. Commissioner Cox seconded, and the motion passed unanimously.
- VII. New Town Business:**
 - A. Parking Lot: Ratify the Consensus to Use David Nixon to Deliver 240 Tons of Gravel and Roll/Compact Parking Lot for \$12,000:** Discussion followed. Commissioner Craver motioned to ratify the consensus. Commissioner Wagoner seconded, and the motion passed unanimously.
 - B. Ratify the Consensus to Award Town Administrator Monica Craver a One-time Bonus of \$1,000:** Commissioner Wagoner motioned to ratify. Commissioner Dobbins seconded. The motion passed with a 4-0 vote as Commissioner Craver did not participate in the deliberation and was excused from voting pursuant to G.S. 160A-75.
 - C. Ratify the Consensus to Purchase Chain for Sewer Plant from Veolia in the Amount of \$2,906.96:** Discussion followed. Commissioner Craver motioned to ratify the consensus. Commissioner Cox seconded, and the motion passed unanimously.
 - D. Ratify the Consensus to Have Shover Imports Replace Transmission in the 2000 Ford F350, at an Estimated Cost of \$4,258:** Discussion followed. Commissioner Cox motioned to ratify the consensus. Commissioner Driver seconded, and the motion passed unanimously.
- VIII. Reports and Announcements:**
 - A. Mayor's Report:** Mayor Benton stated he appreciated the work of the Board members and employees.
 - B. Finance Officer's Report:** Finance Officer/Town Clerk Wells stated that she was waiting on Charles Scott's office for the Fiscal Year 2023 workpapers.
 - C. Zoning Officer's Report:** Administrative Assistant/Zoning Officer Hutchens reported that he had been dealing with questions, mostly in the extraterritorial jurisdiction (ETJ). He stated the laundromat was in the process of being sold, and that the lot may be divided into multiple parcels.
 - D. Public Works Director's Report:** Public Works Director Tim Collins gave an update on work accomplished by Public Works Department employees.
 - E. Police Chief's Report:** Police Chief Hobson stated that he had no new items to report. Several officers are planning to take vacations. Chief Hobson will attempt to cover shifts to alleviate the cost of obtaining part-time assistance.
 - F. Fire Department Report:** There was no report from the Fire Department.

G. Departmental Commissioner's Reports:

Mayor Pro-Tem Driver had nothing to report.

Commissioner Dobbins had nothing to report.

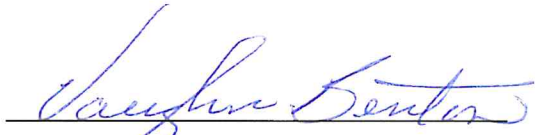
Commissioner Cox had nothing to report.

Commissioner Wagoner reported on the sidewalk work being conducted in town.

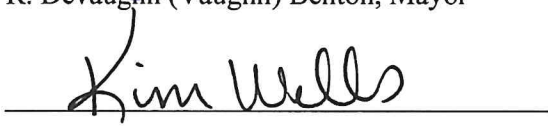
Commissioner Craver reported that Eddie Settle will be the Grand Marshall in the Christmas parade. She stated that the Administration Department staff were working hard, and that everything was going well in town.

H. Committee Reports as Needed: Jeannie Bumgarner, Boonville Improvement Group (B.I.G.) President, gave a report on the Boo Bash and upcoming events.

IX. Adjourn/Recess: Commissioner Dobbins motioned to adjourn. Commissioner Craver seconded, and the motion passed unanimously. The meeting ended at 7:32 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

PROPOSAL - SPARE PARTS

REFERENCE NUMBER: 535913 - REV0

OCT. 30 - 2023

PROJECT NAME: BOONVILLE WWTP, NC

PROJECT NUMBER: 5000216054

CONTACT:

FIRM PROPOSAL

Madam, Sir,

Further to your request, please find below our spare parts proposal for the equipment located at Boonville WWTP, NC.

Scope of supply

Item	Part #	Description	Qty	Unit price	Total
1	CMCHSNxxxxxx	*Cont-Flo® type ER bar screen galvanized steel complete chain set	1	\$2 713.96	\$2 713.96
2	R080SALFREIGHT	Freight charges from Veolia Montreal, Canada to Boonville WWTP, NC	1	\$195.00	\$195.00

2908.96



Terms and Conditions:

- **All prices quoted are in USD funds and List;**
- Applicable taxes not included;
- Prices are current for 30 days from date of issue;
- **Incoterms 2010: Ex-Works Montreal, Canada or otherwise specified;**
- **Estimated delivery after receipt of an order: *6-10 weeks (TBC);**
- Any quoted lead times and/or stock availability are estimates only at the time of quotation and are subject to change upon order placement due to inventory levels.
- A minimum order of 75\$ is required;
- **Pricing is sensitive to quantities quoted;**
- A minimum charge of 25% restocking fee will be applied to all pre-approved returned parts, **custom parts are not returnable;**
- Availability is contingent upon incoming orders;
- **Additional handling charges for all overseas package included;**
- The attached general terms and conditions are an integral part of all order resulting from the present proposal notwithstanding any other subject terms;
- Veolia Water Technologies Canada Inc. takes exception to all damage clauses;
- Warranty applies on equipment only (no process or performance warranty);

Warranty

- All spare parts have a 3 month warranty from delivery date (manufacturing parts only).
- Manufacturer warranties will be applied but could be subject to examination in order to determine if any items were improperly installed/used.



You may place an order at vwtservicecanada@veolia.com and refer to the above mentioned reference number. An order acknowledgement will be sent within 48 hours of receipt of your purchase order.

If you have any questions regarding this information, please do not hesitate to contact the undersigned at any time.

Best regards,

Conrad LaFleur

Application Support - Internal Sales (Parts and Services)

WATER TECHNOLOGIES

4105 Sartelon
Saint-Laurent, QC
Canada
H4S 2B3

Office: 514-334-7230 / Fax: 514-334-7519

ISO 9001: 2015

www.veoliawatertechnologies.ca

Direct Line: 1.844.737.8989 (1.844.SER.VWT9)

NOTE: Payment is due 30 days following receipt of invoice; applicable late charges will be 2% per month (24% yearly).

PROPRIETARY NOTICE

This proposal is confidential and contains proprietary information.

It is not to be disclosed to a third party without the written consent of Veolia Water Technologies Canada Inc.

WATER TECHNOLOGIES



Shover Imports LLC
2529 Woodruff Rd
Boonville, NC 27011-9245 United States
shoverimports@gmail.com | 336-712-5045

Invoice #03565

Issue date
Oct 26, 2023

2000 Ford Truck F 350 2WD Super Duty V8-5.4L SOHC VIN L 1FDWF36LXYED53187

Thank you for your business! At Shover Imports we care about people and want to know how we did! Please rate us on Google or Facebook and tell us about your experience.

Customer

Town Of Boonville
336-467-7064

Invoice Details

PDF created October 26, 2023
\$4,257.19

Payment

Due October 26, 2023
\$4,257.19

Items	Quantity	Price	Amount
R&R Transmission assembly - 9.0	1	\$900.00	\$900.00
Remanufactured Transmission Assembly	1	\$2,850.00	\$2,850.00
Ford Mercon V ATF - Quart	18	\$11.00	\$198.00
Rear Main Seal	1	\$40.00	\$40.00
Subtotal			\$3,988.00
Sales Tax			\$269.19

Total Due

\$4,257.19



View online

To view your invoice go to <https://gosq.me/u/B8WkTAEi>

Or open the camera on your mobile device and place the QR code in the camera's view.