

Town of Boonville
October 5, 2021, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 10/5/21 regular meeting: Mayor Vaughn Benton; Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Tim Driver. Also in attendance were Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, Police Chief Jeff Hobson, and Administrative Assistant/Zoning Officer Steve Hutchens. Town Attorney James Freeman was present via zoom. Mayor Pro-tem Justin Phillips was absent.

I. Call to Order and Welcome: Mayor Benton called the 10/5/21 meeting to order at 6:59 p.m.

II. Conflict of Interest Issues and Approval of Agenda: Commissioner Cox requested the agenda include the quote to Carter and Kirk Paving. Commissioner Craver motioned to accept (agenda) with that one addition. Commissioner Cox seconded, and the motion passed unanimously.

III. Pledge of Allegiance and Prayer: Mayor Benton led the Pledge of Allegiance and the prayer.

IV. Adoption of minutes: Commissioner Craver motioned to approve (the 9/7 regular session minutes) as written. Commissioner Cox seconded, and the motion passed unanimously.

V. Public Comments: None were voiced.

VI. Old Town Business:

A. American Rescue Plan (ARP) and Coronavirus Aid, Relief, and Economic Security (CARES) Fund Projects: Commissioner Craver stated they was looking at spending some funds for park benches and maybe some equipment of the new police vehicle. Public Works Director Jones stated that he had been in contact with engineer Benji Thomas about some ARP projects. Discussion followed.

B. Repairs to the Generator: Public Works Director Jones stated the parts were still on backorder.

VII. New Town Business:

A. Motion to approve the following Consent Agenda items:

- **Ratify the purchase of a heat pump for the Police Department in the amount of \$4,765 to Junior Collins HVAC.**
- **Ratify the contracted services of Hill's Emergency Light Sales to install equipment to new Police Vehicles in the amount of \$9,780.63 (\$7,820.63 equipment and \$1,960 labor).**

Commissioner Cox motioned to ratify those two agenda items. Commissioner Craver seconded, and the motion passed unanimously.

B. Proposed Budget Amendments dated 10/5/21: Finance Officer/Town Clerk Wells presented the Board with some proposed budget amendments. Commissioner Craver motioned to accept those and make those modifications. Commissioner Cox seconded and the motion passed unanimously.

C. Paving Quote to Carter and Kirk: Discussion followed on the quote. Commissioner Craver motioned that we do appropriate patches, if Powell funds come in within one week (of the meeting), do paving on Marin Ave instead of patching. Commissioner Cox seconded, and the motion passed unanimously. It was Board consensus to pay patches with Enterprise funds.

VIII. Reports and announcements:

A. Mayor's report: Mayor Benton asked Zoning Officer Hutchens about 130 Howard Ave. Mr. Hutchens stated he had been in contact with Attorney Freeman. Commissioner Craver stated that the attorney had sent a nuisance ordinance from Elkin and suggested that Boonville use that to fit our town. She stated the nuisance ordinance gave the town more options than our current one. Mayor Benton asked about the new meters. Public Works Director Jones stated that 300 had been changed out and 468 on the way that was on national recall. He stated the department had manually read 100 meters this last billing.

Mayor Benton asked about the proposed ordinances. Police Chief Hobson stated he was still working with Attorney Freeman on them.

B. Finance Officer's report: Finance Officer/Town Clerk Wells stated that Charles Scott had finished with the workpapers for the audit and had submitted them to Gibson and Company. She reviewed the budget vs actual report. Administrative Assistant/Zoning Officer Hutchens had nothing to report.

C. Public Works Director's report: Public Works Director Jones stated he had been in discussion with DOT about the bridge on Holly Street. He stated the fire hydrant damaged by an accident had been replaced. He informed the Board that he had sent them appraisals from DOT about the intersection project. This was to purchase a right-a-way in the towns grass parking lot. Mr. Jones stated that all GovDeal items had sold.

D. Police Chief's report: Police Chief Hobson reported they was fully staffed. He thanked the Board for getting the Police Departments AC fixed. He stated the truck was at the vendors location getting the equipment installed. Police Chief Hobson updated the Board on the Governors Hwy Safety points and items they could get through the program.

E. Fire Department Report: Assistant Fire Chief Josh Crump reviewed the statistics of the Fire Department and reported on other items going on within the Fire Department.

F. Departmental Commissioner's Reports:

Commissioner Craver spoke of the new game room and other zoning items that will be needing closer attention too. She stated the bathroom at Public Works had outside water running in and that it would cost \$2,200 for gutters on the backside of the building. She stated the quote to also add ruff and siding for the shop would cost around \$49,000. Commissioner Craver stated the road going into Public Works had flooding issues and needed to be addressed. She stated the estimated cost was \$7,700 to fix and that quote did not include a culvert. She then updated the Board on Yadtel and their grant to get fiber to Boonville.

No other Commissioners gave a report.


G. Committee reports as needed: BBDDA President, Kristen Johnson reported on upcoming events. She stated the Deweys Holiday store fundraiser would be used to purchase swings and climbing equipment for the town park.

IX. Closed Session per NCGS 143-318.11(a)(6) – Personnel: Commissioner Craver motioned to go into closed session per NCGS 143-318.11(a) (6) for personnel. Commissioner Cox seconded, and the motioned passed unanimously at 7:57 p.m.

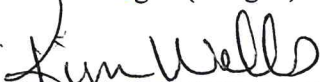
Commissioner Craver motioned to return to open session. Commissioner Cox seconded, and the motioned passed unanimously at 9:00 p.m.

Commissioner Driver motioned that we accept Jeff Jone's resignation as of tonight. Commissioner Dobbins seconded, and the motion passed unanimously.

X. Adjourn: Commissioner Craver motioned to adjourn. Commissioner Cox seconded, and the motion passed unanimously. The meeting ended at 9:03 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

PO BOX 399
State Road, NC 28676
Phone 336 874 2168
Fax 336 874 2869
jrcollinshvac@netscape.net

Invoice

Date	Invoice #
9/23/2021	1270-1188

Bill To
BOONVILLE POLICE DEPARTMENT
108 North Carolina Avenue
Boonville, NC 27011, United States



WE ARE HERE TO SERVE YOU

Balance Due	\$4,765.00
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PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

PO BOX 399
State Road, NC 28676
Phone 336 874 2168
Fax 336 874 2869
jrcollinshvac@netscape.net

P.O. No.	Terms

Description	Qty	U/M	Rate	Amount
REPLACED THE A/C			4,765.00	4,765.00
Tax			7.00%	0.00

APPROVED BY _____
 DATE PAID _____
 CHECK # _____
 ACCTS. CHARGED _____

There will be a \$25 charge for all returned checks. All accounts are due 30 days from date of service. A finance charge of 1.5% per month, which is an annual percentage rate of 18% will be applied to the balance after deducting payments and/or credits appearing on the invoice. We accept Visa & Mastercard a 2.5 % will be added for credit card use

Total	\$4,765.00
Payments/Credits	\$0.00
	\$4,765.00

HELS (Hill's Emergency Light Sales), LLC
 Address: 1430 Tramway Rd
 Sanford, NC 27332
 Phone: (910) 818-8414
 Email: hels_llc@yahoo.com

Explorer



Booneville Police Dept.
 110 N Carolina Ave.
 Booneville, NC 27011

QUOTE

Quote # 0000485

Quote Date 09/17/2021

Item	Description	Unit Price	Quantity	Amount
Product	Soundoff Sig Nforce inner light bar	980.00	1.00	980.00
Product	HELS Slim6 (grill)	50.00	2.00	100.00
Product	Feniex T3 (grill)	29.00	2.00	58.00
Product	HELS 2x6 Light Stick (cargo window)	95.00	2.00	190.00
Product	HELS 6x6 Light Stick	220.00	1.00	220.00
Product	Soundoff Sig. 400 controller	380.00	1.00	380.00
Product	100w Speaker	125.00	1.00	125.00
Product	HELS Slim6 (next to license plate)	50.00	2.00	100.00
Product	Havis MDT Console side Mount	380.00	1.00	380.00
Product	Havis Console comes w/ Cupholders, 2 Mic brackets, C-VS-0810-INUT-PM	425.00	1.00	425.00
Product	Havis flip-up Armrest C-ARM-103	95.00	1.00	95.00
Product	Icom VHF	530.00	1.00	530.00
Product	Strion Flashlight	110.00	1.00	110.00
Service	Install	980.00	1.00	980.00

NOTES: 2015 FUPI

Quote expires in 90 days. We look forward to doing business with you!

	Subtotal	4,673.00
	+ NC Sales (7.00%)	258.51
	Total	4,931.51
	Amount Paid	0.00
	Quote	\$4,931.51

HELS (Hill's Emergency Light Sales), LLC
 Address: 1430 Tramway Rd
 Sanford, NC 27332
 Phone: (910) 818-8414
 Email: hels_llc@yahoo.com

Chevy Truck



Booneville Police Dept.
 110 N Carolina Ave.
 Booneville, NC 27011

QUOTE

Quote # 0000484

Quote Date 09/17/2021

Item	Description	Unit Price	Quantity	Amount
Product	Soundoff Sig Nforce inner light bar	980.00	1.00	980.00
Product	HELS Slim6 light head (Sides)	50.00	4.00	200.00
Product	Feniex T3 (grill)	29.00	4.00	116.00
Product	HELS 6x6 light stick	220.00	1.00	220.00
Product	HELS Ultra Slim6 Under Tailgate	45.00	2.00	90.00
Product	HELS 3x3 Work light	65.00	2.00	130.00
Product	NERGY 400 SERIES MULTI-FUNCTION SIREN W/ KNOB CONTROL - 100W	380.00	1.00	380.00
Product	100w Speaker	125.00	1.00	125.00
Product	Havis Console	145.00	1.00	145.00
Product	Havis computer mount PKG-PSM-1003	480.00	1.00	480.00
Product	Ram mount Printer holder	110.00	1.00	110.00
Product	Strion LED Flashlight	110.00	1.00	110.00
Product	Icom VHF	530.00	1.00	530.00
Service	Install	980.00	1.00	980.00

NOTES: 2021 Chevy 1500

Quote expires in 90 days. We look forward to doing business with you!

	Subtotal	4,596.00
	+ NC Sales (7.00%)	253.12
	Total	4,849.12
	Amount Paid	0.00
	Quote	\$4,849.12

Proposed Budget Amendments - October 5, 2021

By Kim Wells, Finance Officer

General Fund		Account Number	Description	Current Budget \$	Amendment	Ending Budget \$	
Revenues		100 - 406 - 40006 - 33503 Insurance Proceeds		-	2,130	2,130	Carryover from last year
		100 - 422 - 40022 - 39910 Beginning Fund Balance		-	56,205	56,205.00	To balance budget
					58,335		
Expenses							
Governing Body		100 - 410 - 50400 - 40015 M&R Bldg and Grounds		2,300	425	2,725	To budget for JR Collins quarterly maintenance
		100 - 410 - 50400 - 40074 Capital Outlay		-	1,775	1,775	To budget for JR Collins work on upstairs AC
Administration		100 - 420 - 50400 - 40015 M&R Bldg and Grounds		3,100	475	3,575	To budget for JR Collins quarterly maintenance
Police		100 - 510 - 50400 - 40015 M&R Bldg and Grounds		3,000	475	3,475	To budget for JR Collins quarterly maintenance
		100 - 510 - 50400 - 40074 Capital Outlay		-	53,710	53,710	To record vehicle purchase/tag (39671) and outfitting (9269), heat pump (4765)
Streets		100 - 560 - 50400 - 40036 Uniform Expense		500	1,000	1,500	Projected for Year End
Powell Bill		100 - 570 - 50400 - 40145 Right a way spraying		-	500	500	Projected for Year End
		100 - 570 - 50400 - 40573 Maintenance of Streets		32,000	(500)	31,500	Move funds to spraying line
Non-Departmental		100 - 580 - 50400 - 40015 M&R Bldg and Grounds		9,000	475	9,475	To budget for JR Collins quarterly maintenance
					58,335		

Proposal

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Pages

CARTER & KIRK PAVING COMPANY, INC.

229 North Main Street
JONESVILLE, NORTH CAROLINA 28642
(336) 835-3310
FAX (336) 835-2195

PROPOSAL SUBMITTED TO <i>Town of Boonville</i>		PHONE <i>cell 336-466-0887</i>	DATE <i>10/4/21</i>
STREET <i>P.O. Box 326</i>		JOB NAME	
CITY, STATE and ZIP CODE <i>Boonville NC 27011</i>		JOB LOCATION	
ARCHITECT <i>Attn: Jeff</i>	DATE OF PLANS	JOB PHONE <i>jeff.jones@boonvillenc.com</i>	

We hereby submit specifications and estimates for:

Clean, Sweep to prep for Asphalt Patching

<i>Patches on 601 @ 216 + 308</i>	<i>\$ 2,800.00</i>	<i>3600</i>
<i>Patch on 67 near Dollar General</i>	<i>\$ 800.00</i>	
<i>Patch on Martin St.</i>	<i>\$ 2,646.00</i>	<i>19,528</i>
<i>OR Pave Martin St with Asphalt</i>	<i>\$ 15,611.00</i>	

Paver Pull Patches:

<i>Intersection of Lon + Robin</i>	<i>19,528</i>
<i>Intersection of Lon + Tanyard</i>	
<i>Intersection of Pine + Canary</i>	

\$ 3,917.00

Patch around Garwood manhole \$ 0 (No charge)

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

Net upon completion

dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Deek Owens

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____